

By-laws of Acadiana Home School Athletics, Inc.

Article I NAME

Section 1.1 The name of the corporation shall be and is Acadiana Home School Athletics, Inc. The corporation may also be known as AHSA as referred in this document.

Article II PURPOSE

Section 2.1 The purpose of AHSA is to provide a constructive and positive sport's opportunity for the educational, physical, spiritual, and social growth of homeschool students and those students whose schools offer no sporting opportunities, in the Acadiana area. AHSA has purposed the organization and all of its activities and publications to be consistently and forthrightly Christian as we give glory and honor of our Lord Jesus Christ. AHSA recognizes, respects, and welcomes all Christian affiliations as we are One Body in Christ.

AHSA activities shall include, but are not limited to:

- a. Improving the visibility of AHSA
- b. Operating sports teams within a league
- c. Developing coaches and athletes
- d. Balancing financial support with fees and fundraising
- e. Serving the community

Article III POLICIES

Section 3.1 AHSA is organized and shall be operated exclusively for community and charitable purposes within the meaning of Section 501(c)(3) of the Internal Revenue Code.

Section 3.2 The property and assets of AHSA are irrevocably dedicated to sporting activities and related purposes and no part of the net income or assets of this corporation shall ever inure to the benefit of any director, officer or member thereof or to the benefit of any private person.

Section 3.3 An inventory/maintenance list be created and maintained for AHSA. The inventory/maintenance list is to be updated before and after each sport. The persons or committee must report an accurate list of equipment, assets, and current condition on an annual basis for all sports and general property in an inventory/maintenance report given to the Board of Advisors in order to accurately manage all equipment, maintenance, and storage costs.

Section 3.4 AHSA may cooperate with other organizations and agencies active in the dissemination and promotion of sports, sportsmanship, and education.

Section 3.5 Upon dissolution or winding up of AHSA, the assets remaining after payment, or provision for payment, of all debts and liabilities of this corporation shall be distributed to a nonprofit fund, foundation or corporation which is organized and operated exclusively for sports and educational purposes and which has established its tax exempt status under Sections 501(c)(3) or 501(c)(4) of the Internal Revenue Code.

Article IV GOVERNMENT

Section 4.1 General Powers

The affairs of AHSA shall be under the policy direction and implementation of a Board of Advisors. This Board shall consist of between three (3) and seven (7) persons appointed by majority vote of the members at the annual meeting.

Section 4.2 Quorum of the Board

The majority of the current number of Board members constitutes a quorum. If a quorum is not present, the meeting shall be postponed, until such time as a quorum can be formed.

Section 4.3 Board Decisions

- a. The act of the majority of the Board of Advisors present at a meeting at which a quorum is present shall be the act of the Board, unless the act of a greater number is required by this Constitution.
- b. On the occasion that the Board of Advisors is unable to make a decision because of a tied number of votes, the Director or Presiding Assistant Director shall be given an extra vote to break the tie.

Section 4.4 Informal Action by the Board

Any action normally taken at meetings of the Board of Advisors may be taken without meeting, if a consent in writing setting forth the action to be taken is agreed upon by two-thirds (2/3) of the Board.

Section 4.5 Committees

- a. The Director may appoint such committees as he or she deems necessary, subject to the approval of the Board of Advisors. Whenever the Board of Advisors is not in session, the committees appointed by the Director may act subject to ratification at the next meeting of the Board of Advisors, at which the appointments made by the Director may be either approved or disapproved.
- b. The chairman of each committee shall make a written report to the Board of Advisors whenever requested by the Board.

Section 4.6 Compensation

Members of the Board shall not receive any stated salaries for services on that Board. Nothing herein stated shall preclude any member from being reimbursed for expenses incurred while fulfilling board duties, i.e. travel-related expenses, phone calls, etc.

Section 4.7 Meetings of the Board of Advisors

- a. The Board shall meet quarterly, with a minimum of four (4) meetings per year, at a date set at a previous Board meeting. The meeting may be rescheduled for holiday or other special considerations by majority vote of the Board.
- b. The Board shall be present at the Annual Members Meeting. The date of this meeting will be set by the Board in April of each year. The Annual Member Meeting shall be held in June or July.
- c. Immediately following the adjournment of the Annual Members Meeting of the corporation, the newly-elected Board of Advisors shall hold a meeting for the purpose of the election of Officers within the Board and the transaction of any other business.

Section 4.8 Special Meetings

Special meetings can be held at the discretion of the Director, or when called for by a majority of the Board, or when one-fourth (1/4) of the membership petition the Board with a proposed agenda. A Notice of Special Meeting shall be sent to all members at least two (2) weeks prior to the meeting date, and shall include the topic(s) to be considered. Only these topic(s) shall be dealt with in the Special Meeting.

Article V BOARD OF ADVISORS

Section 5.1 The Board shall consist of between three (3) and seven (7) persons appointed by majority of the members at the Annual Member Meeting.

Section 5.2 Qualifications for Board of Advisor

- a. Shall sign a statement that they agree with all parts of the Statement of Purpose and By-laws of this organization.
- b. Shall submit a brief, written Christian testimony to the general membership for review.
- c. Shall have at least two (2) years of home education experience or had participated with AHSA in the past years, unless Board appointed due to vacancy.
- d. Shall be a member of AHSA.

Section 5.3 Duties of Board of Advisors

- a. The Board shall immediately after the Annual Member Meeting elect Officers within the Board.
- b. The Board shall review all applications for membership and approve or disapprove membership.
- c. The Board shall contract with any individuals or organizations necessary to carry out stated purposes under such conditions and votes of payment as the Board shall determine, provided such conditions are not inconsistent with this Constitution or By-laws.

Section 5.4 Election and Term of Office

Board of Advisors shall be elected at the Annual Member Meeting. The term of office shall be one year, from August 1 through July 30. During the transition period in which incumbent Board of Advisors are still serving, the new Board of Advisors shall work both as the incumbents' assistants. There is no maximum number of terms a member of the Board of Advisors shall be permitted to serve.

Section 5.5 Vacancy

A vacancy in any board position may be filled by the Board of Advisors for the unexpired portion of the term.

- a. A Board of Advisor who is unable to fulfill his/her elected duties may resign by submitting a written resignation to the Director.
- b. Any Board of Advisor elected by the Organization may be removed by majority vote of the general membership, when in its judgment, such Board of Advisor has been found to be in confessional or ethical noncompliance with the Statement of Purpose or By-laws and Constitution of the Organization. This removal process should take place at a special meeting.

Article VI OFFICERS

Section 6.1 The officers of AHSA shall be a Director, one (1) or more Assistant Directors, Secretary and a Treasurer. The office of the Director, Assistant Director(s), Secretary and Treasurer may not be combined and held by one person.

a. Director

1. Responsibility for the overall functioning of the organization
2. Presides over all meetings of the Board, the Annual Member Meeting, and any special meetings
3. Assigns members to committees
4. Shall be an ex officio member of all committees
5. Coordinates the dates of activities and functions sponsored by the organization
6. Oversees the work done by any individuals or organizations whose services are contracted by this organization

b. Assistant Director(s)

1. Shall execute functions of the Director when said Officer is unable to carry out a given responsibility and such duties as shall be assigned by the Director

c. Secretary

1. Shall record all business conducted at Board Meetings, Annual Member Meeting, or any special meetings and submit such records to the Board of Advisors for approval
2. These approved records shall be available to the general membership upon request
3. Shall function as the editor of the communication and shall maintain a list of all current members
4. Shall also ensure that all required Federal and State filings are accomplished
5. Shall keep an original copy of the filed Articles of Incorporation and By-laws

d. Treasurer

1. Shall be responsible for maintaining financial records of this Organization
2. Shall be responsible for payment of bills of the Organization not exceeding budget authorization
3. Shall be responsible for the procurement of necessary equipment
4. Shall provide regular financial reports and prepare the Annual Budget for Board approval

Article VII Membership

Section 7.1 Specifications

Membership is open to anyone who has a home schooled child or has participated with AHSA in the past years by the time they submit their membership application. In addition, the Board of Advisors shall determine such further qualifications as defined in the By-laws. All members shall be in agreement with the by-laws purpose and constitution of AHSA. All applications shall be reviewed by the Board, or membership committee appointed by the Board, to insure applicant is qualified for

membership. Membership is granted by majority vote of the Board of Advisors.

Section 7.2 Expectations of Members

- a. It is expected that all member families will support AHSA in the work of the Organization.
- b. Each family will take an active role in fundraising, in order to keep fees at a reasonable rate.
- c. Pay an annual due per family, to be set by the board. All dues are required to be paid at the Annual Member Meeting to insure voting privileges.
- d. Attend all member meetings of the Organization. This includes the Annual Member Meeting and any special meetings of the Organization.

Section 7.3 Applying for membership

All applications for membership must be received thirty (30) days prior to the Annual Member Meeting in order to insure voting privilege.

Section 7.4 Terms of Membership

Membership, after Board approval, will be renewed each year with payment of annual dues at the Annual Member Meeting. If dues are not collected, membership is revoked, and a new application will need to be submitted for membership.

Section 7.5 Revocation of Membership

If and when any member family is found to be in confessional or ethical non-compliance with the by-laws or constitution of this organization, then there shall be a hearing before the Board of Advisors to consider the matter, with two weeks' prior written notice given to the party or parties involved. If the matter remains unresolved, the Board of Advisors may recommend that the said member family be dropped from membership. This shall be done at the discretion of the Board of Advisors and shall be done by majority vote.

Section 7.6 Membership Meetings

Membership meetings will include the Annual Member Meeting and any general membership meeting as the Board of Advisors may schedule. The Annual Member Meeting shall to be scheduled between June and July. Prior to this meeting, a thirty (30) day notice must be sent to the general membership to inform them of the upcoming meeting.

- a. Order of Business at the Annual Member Meeting
 1. Organization updates
 2. Proof of thirty (30) day notice of meeting sent to membership
 3. Submissions by Secretary or inspectors, if any have been appointed, of a list of members entitled to vote, present or by proxy
 4. If an Annual Member Meeting, reading of unapproved minutes of preceding meetings and the action thereon
 5. Reports: Budget presented and voted upon
 6. If an Annual Member Meeting, the election of Board of Advisors
 7. Unfinished business
 8. New business
 9. Adjournment
- b. Business transacted at all special meetings shall be confined to the objects stated in the notice.
- c. Special meetings of the Members may be called at any time, by majority vote of the Board of Advisors, or by a petition by one-fourth ($\frac{1}{4}$) of the

membership. There must be a two (2) week notice sent to the membership with objects to be discussed.

- d. A quorum of membership shall be the majority of those that attend the meeting in person or proxy.
- e. Members may use a proxy vote in their place. The proxy must have a signed letter from the member giving them proxy; this letter must be presented at the time the roll of membership is called at the meeting.

Article VIII Finances of the Organization

Section 8.1 All money and finances of the organization shall be administered by the Treasurer of the Organization. At no time shall the Treasurer spend more than has been budgeted for each expense unless approved by the Board of Advisors.

Section 8.2 No contract or financial agreement may be entered into longer than the end of term of current Board.

Section 8.3 Any financial agreement or contract lasting longer than the current term of the board must be presented to the membership and voted approved before it may be enacted.

Article IX AMENDMENTS

Section 9.1 Amendments must be presented to the Board for approval, and then they shall present proposed changes to the membership for affirmation.

- a. These By-laws may be altered or amended by the affirmative vote of two-thirds (2/3) of the voting members at an Annual Member Meeting or special meeting called for that purpose.
- b. Notice of proposed changes shall be sent to each member two (2) weeks prior to the meeting.
- c. All amendments must be consistent with the Articles of Incorporation.

Article X MISCELLANEOUS

Section 10.1 Corporate Year

- a. The Corporate accounting year shall begin August 1st and end one calendar year, less one day, July 30th.

Section 10.2 Availability of By-laws

- a. These By-laws will be given to each member and made available on AHSA's website, ahsacommandos.org, for all who wish to see them.

Section 10.3 Website

- a. The website for AHSA is currently ahsacommandos.org.
- b. This site will briefly explain about the organization, the sports offered as well as a calendar of events and fundraisers.
- c. No personal information such as birthdays, addresses or phone numbers of any members will be on this site.
- d. Contact information via email will be held on this site for the Board of Advisors as a whole.

Section 10.4 Nondiscrimination Policy

- a. It is the policy of AHSA not to discriminate on the basis of race, creed, ancestry, marital status, gender, sexual orientation, age, physical disability, veteran's status, political service or affiliation, color, religion or national origin.

KNOW ALL MEN BY THESE: That we the undersigned, together constitute the current Board of Advisors of the Acadiana Home School Athletics, Inc., a nonprofit Corporation existing under the laws of the State of Louisiana, do hereby approve and adopt these, the By-laws of the Corporation, Acadiana Home School Athletics.

IN WITNESS WHEREOF, we have hereto affixed our names this the _____ day of August 2015.

Nicole Melancon _____

Cory Melancon _____

Gary Thomas _____

Taylor Boutin _____

Nina Delcambre _____

Jackie Meche _____

Original copy of Bylaws contain signatures